



# Electronic Discovery Deskbook (November 2015 Edition)

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## Electronic Discovery Deskbook (November 2015 Edition) Mayer Brown LLP

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Written by legal and technical experts in this specialized field, **Electronic Discovery Deskbook** helps you to reduce the cost and complexity of e-discovery by showing you how to more easily and quickly prepare, collect, prepare, and produce electronically-stored information (ESI) for discovery purposes.

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- Document your good faith ESI preservation efforts to lessen legal exposure
- Meet the unique demands of preserving different types of ESI
- Make clear, reasonable e-discovery requests that satisfy legal standards
- Develop cost-efficient ESI collection plans tailored for each discovery request
- Deal with excessive e-discovery requests by proving undue burdens or costs
- Manage risks specific to responding to government requests
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